

COMMUNITIES SCRUTINY COMMITTEE WORK PROGRAMME 2023/24

WEDNESDAY AT 10AM

CHAIR: CLLR S FAWCETT

VICE CHAIR: CLLR M DURRANT

MEETING DATE	AGENDA ITEM	WHAT IT WILL COVER	WHO IT INVOLVES
FRIDAY 14 JULY 2023	Remit of the Committee	<ul style="list-style-type: none">• Briefing on Scrutiny :<ul style="list-style-type: none">- Setting the scene- The terms of reference for the Committee- How the Committee operates, ways of working– Discussion- The Council’s new Council Plan and scrutiny arrangements - discussion	Lee Hickin – Managing Director Jayne Dethick – Director of Finance & Resources and S151 Officer Sarah Sternberg – Assistant Director of Governance & Monitoring Officer Damon Stanton – Senior Scrutiny Officer
	EXAMPLE – Medium Term Financial Plan	MTFP Financial Outturn 2022/23	Jayne Dethick – Director of Finance & Resources and S151 Officer
	Draft Scrutiny Work Programme	To consider the draft Scrutiny Work Programme	Committee Members/ Damon Stanton – Senior Scrutiny Officer

20 SEPTEMBER 2023	Performance Management	Developing the Performance Framework to support the new Council Plan	Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Policy Development	Empty Homes – Council Tax Premium	Jayne Dethick – Director of Finance & Resources and S151 Officer
	'Horizon Scanning'	Briefing Paper on Legislative Changes to Housing Services	Jayne Dethick – Director of Finance & Resources and S151 Officer
	Scrutiny Work Programme	To consider the Committees' work programme	Damon Stanton – Senior Scrutiny Officer
15 NOVEMBER 2023	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder Relevant Service Managers/Directors Kath Drury – Information, Engagement and Performance Manager Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	Five Year Housing Land Supply	Helen Fairfax – Planning Policy & Environment Manager - CONFIRMED

	Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	'Horizon Scanning'	PROVISIONAL – Damp and Mould in Social Housing	Rykneld Homes Jayne Dethick – Head of Finance & Resources & S151 Officer
	Scrutiny Work Programme	To consider the Committees' work programme	Damon Stanton – Senior Scrutiny Officer
28 FEBRUARY 2024	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder Relevant Service Managers/Directors Kath Drury – Information, Engagement and Performance Manager Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Scrutiny Work Programme	To consider the Committees' work programme	Senior Scrutiny Officer

	Residents Survey	Committee to discuss the outcomes of the Residents Survey and to determine if they want to look at any areas as part of their Work Programme	Senior Scrutiny Officer
	Damp & Mould Implications	To receive an update on the Housing Options work to address Damp and Mould problems in private sector rented properties, and to assess the implications of the new social Housing standards	Ken Eastwood, Assistant Director of Environment – ACCEPTED
08 MAY 2024	Performance Management	Council Plan Targets Performance Update	Q&A with the Portfolio Holder Relevant Service Managers/Directors Kath Drury – Information, Engagement and Performance Manager Amar Bashir – Improvement Officer
	Cabinet Reports and the Forward Plan of Executive Decisions	To review recent Cabinet Reports, receive an overview of Cabinet business, and review the Forward Plan	Portfolio Holder Senior Officer Leader/Deputy Leader
	Policy Development	To contribute to major Policies being considered by the Council	Lead Officer
	'Horizon Scanning'	To consider and contribute to potential changes in the operating environment which may include legislation, regulation and key projects being undertaken by the Council, for example	Lead Officer

	Council Plan Tactics Performance	To review progress made against Council Plan objectives at year's end	
	Community Safety Partnership	To receive an update on the work of the Community Safety Partnership	Faye Green – Community Safety Manager – ACCEPTED
	Charity Funding	PROVISIONAL - To speak with charities in the District which receive funding from the Council	
	Anti-Social Behaviour	PROVISIONAL – Police & Crime Commissioner representation	
	Scrutiny Work Programme	To consider whether the Committee's Work Programme has been completed	Senior Scrutiny Officer

NOTES

- Angelique Foster PCC to be invited to the May meeting.
- Charities to be invited to the November and May meetings.